**Meeting Minute 4**

**Meeting Date: 25 Oct 2020**

| **Attendance** | | |
| --- | --- | --- |
| **Name** | **Student Number** | **Present / Not Present** |
| Huang Junde | 6347046 | Present |
| Dany | 7083105 | Present |
| Priscilla Kai Ting Loo | 6278632 | Present |
| Yong Tee | 6347186 | Present |
| Jonathan khoo | 5922033 | Present |
| Yap Yuan Xin | 6278905 | Present |
| Hwang Qi Hsin, Jasmine | 6276672 | Present |

**Agenda:**

1. The team is making revision to the BCE class and sequence diagram
2. The team is reviewing current code and making the necessary changes to better adhere to BCE framework

**Progress Report**

| **Work Completed in this meeting** | * Updated Taiga record * Review and make adjustment to BCE class and Sequence Diagrams |
| --- | --- |
| **Work to be completed in next meeting** | * Amend BCE class and Sequence diagrams |
| **What went well and why?** | * All team members were contributing valuable inputs and had meaningful discussions |
| **What is not going well and why?** |  |
| **Suggestions/Issues** |  |

**Discussion Summaries:**

The team had discussed several issues faced over the past weeks and got a better clarity on our current progress. We had straightened out the project requirements and better allocated tasks to respective team members according to our individual strengths. During this session, several changes were made to the code so as to better adhere to the BCE framework.